

Committee(s)	Dated:
Licensing	13 October 2021
Subject: Licensing Act 2003: Review of Statement of Licensing Policy	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	1,2,4,5,10,12
Does this proposal require extra revenue and/or capital spending?	N
If so, how much?	n/a
What is the source of Funding?	n/a
Has this Funding Source been agreed with the Chamberlain's Department?	n/a
Report of: Director of Environment	For Decision
Report author: Peter Davenport - Licensing	

Summary

The City of London Corporation in its capacity as Licensing Authority published its first statutory Statement of Licensing Policy under the Licensing Act 2003 in January 2005. Subsequent reviews were published in January 2008 and again in January 2011, January 2013 and January 2017.

There is a statutory requirement for the next Policy to be published by the end of January 2022. It was felt that the existing policy did not require a major overhaul and amendments have been made to cover legislative changes to the Licensing Act 2003 and to recognise the effects of the recent pandemic and how that is affecting, and may continue to affect, licensed premises.

The policy has also been revised to include the effects on licensed premises of issues that are more prevalent today or issues where peoples perceptions have changed and are more in the public eye than five years ago. These include steps to mitigate terrorist activity and steps that can be taken to assist vulnerable people.

The consultation period for the revised text of the Policy finished on Friday 8 October 2021. In addition to comments from this Committee four responses to the consultation were received. Their concerns and comments have been taken into account in the revision to the Policy which is attached as an appendix to this report.

Recommendation(s)

Members are asked to:

- Consider the Licensing Policy 2022 in light of the consultation responses and agree the final text.
- Recommend the Policy document to Common Council for their approval.

Main Report

Background

1. As part of the implementation of the Licensing Act 2003 the City of London Corporation, in its capacity as Licensing Authority, published its first statement of licensing principles in January 2005. This document was agreed by your Committee in November 2004. Final approval by Common Council was granted the following month with the document being formally published on the statutory day of 7 January 2005.
2. The legislation stated that licensing authorities must review and republish the statement of licensing policy every three years. A subsequent review was undertaken and agreed by your Committee to reflect the new period that commenced in January 2008 and again in January 2011.
3. The Licensing Act 2003 was amended in April 2012 which extended the period between policy reviews from three to five years. The current City Corporation Policy was reviewed earlier than the statutory time limit in January 2013 to update it following changes in legislation and internal procedures. The latest Policy was published in January 2018.
4. Since the current Statement of Licensing Policy was adopted there have again been changes to the Licensing Act 2003 and the policies and procedures operated by the licensing team. One of these major changes follows the unprecedented COVID pandemic and the effects this will continue to have on licensed premises. These effects should all be reflected in the text of the Policy.
5. In recent years the subject of mental health has been more openly talked about along with the issues affecting vulnerable persons in general. Licensed premises can play a part, albeit small, in training staff to recognise these issues and again, this is reflected in the new Policy.
6. Finally, the introduction of pavement licences to assist businesses in the COVID recovery period has brought the threat of terrorist activity to the fore. Guidelines issued by NaCTSO (National Counter Terrorism Security Officer) together with CPNI (The Centre for the Protection of the National Infrastructure) and the

Metropolitan Police Service, lay done measures to help mitigate terrorist activity in relation to Pavement Licence Applications. As the majority of Pavement Licence Applications come from licensed premises these guidelines have been included within the new Policy.

7. The licensing policy provides transparency for everyone including local residents and businesses, who will be able to refer to the policy when making representations, and applicants when preparing their premises licence applications. The Government recommend that the policy should also describe how the licensing authority's approach to licensing will be integrated with local council planning, crime prevention, transport and cultural strategies and any action plan or strategy for the management of the evening economy. The statements should also avoid duplicating other requirements e.g. health and safety regulations which already place a range of general duties on employers and license holders.
8. The preparation of the 2018 Policy took into consideration a document produced by the Safe Sociable London Partnership entitled 'Called in for Review: London Statement of Licensing Policies. Lessons Learnt and Future Development'. The document compares Policies from the London Authorities, suggesting the areas that should be included within a Policy and highlighting examples of best practice. There has not been seen a need to change our approach to the new 2022 Policy.
9. The main changes to the policy are therefore as follows:
 - Updated statutory references
 - Amended text to reflex legislative changes
 - References to Counter Terrorism and Vulnerable persons.
 - Steps that can be taken to assist licensed premises during this post pandemic period.
 - Minor changes to the layout to assist users of the Policy.

Consultation

10. The consultation period ran from 16 July 2021 until 08 October 2021. During that period the licensing service received four comments in addition to comments from Members of this Committee. One was from a responsible authority and three were from other Corporation services.
11. The comments received have been examined and a revised text of the Statement of Licensing Policy 2022 has been produced to take into account their concerns and general points where felt necessary. A copy of the revised text, and that proposed to be agreed to be put before Common Council, is attached as Appendix 1. Changes to the Policy since being put before your Committee on 14 July 2021 have been highlighted.

12. When revising its licensing policy it is a legal requirement for a licensing authority to consult the following:-

- The Chief Officer of Police for the licensing authority's area,
- The Fire and Rescue Authority for that area,
- Each Primary Care Trust or Local Health Board for an area any part of which is in the licensing authority's area,
- Each local authority whose public health functions are exercisable in respect of an area any part of which is in the licensing authority's area,
- Such persons considered to be representative of holders of premises licences issued by the licensing authority,
- Such persons considered to be representative of holders of club premises certificates issued by the licensing authority,
- Such persons as the licensing authority considers to be representative of holders of personal licences issued by that authority,
- Such other persons as the licensing authority considers to be representative of businesses and residents in its area

The City Corporation has fulfilled these statutory obligations as far as its area of jurisdiction is concerned.

13. In addition to the above the following persons, or group of persons were also consulted:

- All Members of the Common Council
- All members of the Licensing Liaison Partnership

Corporate & Strategic Implications

14. The proposals within this report will meet one of the objectives contained within the Licensing Business Plan for 2021/22, namely, 'Publish New Licensing policy'.

15. The licensing policy is also in line with all three of the City's Core Strategy Aims namely, Contribute to a Flourishing Society, Shape outstanding Environments and Support a Thriving Economy.

Implications

14. There are no direct financial or risk implications for the Corporation's services associated with this report. Costs for the publication of the new policy can be met within current budget.

Appendices

- Appendix 1 – Statement of Licensing Policy 2022 (highlighted to reflex changes following consultation)

Background Papers

- Licensing Act 2003 Section 182 Guidance
- Previous Statement of Licensing Policy – January 2018
- Called in for Review – Safe Sociable London Partnership

Peter Davenport

Licensing Manager

T: 07718 120721

E: peter.davenport@cityoflondon.gov.uk